

CopyReport

As a CCL licence holder you are required to annually report the songs that you have used in your church. CopyReport is a computer programme that makes reporting easy and straight forward.

For only English speaking users living in Germany, you can install the German Version of CopyReport with English text. To achieve this do the following:

1. If you have NOT installed CopyReport yet:

- Upon installation you will be asked which language CopyReport is to be installed with. Choose English and finish installation process following the on-screen guidance.
- When you first start the program, you will be asked in what territory CopyReport will be used. Choose Germany and complete the “My Details” screen.
- You can now use the German version of CopyReport with all text including help files in English.

2. If you have installed CopyReport already:

- Go to “My Details” and choose *English* as CopyReport Language (in German: CopyReport-Sprache). Now close and restart the program. All text will be in English now.

Download the latest version of CopyReport:

Please go to <http://www.ccli.de/resources/copyreport/download.cfm> to download the latest version of CopyReport.